

City of Mt. Vernon, Iowa

Meeting: Mt. Vernon City Council Meeting
Place: LBC (Lester Buersh Family Community Wellness Center), 855 Palisades Rd, Mt. Vernon, Iowa 52314
Date/Time: September 21, 2020 – 6:30 PM
Web Page: www.cityofmtvernon-ia.gov
Posted: September 18, 2020

Mayor:	Jamie Hampton	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Tom Wieseler	City Attorney:	Robert Hatala
Councilperson:	Stephanie West	Assis. Admin/City Clerk:	Sue Ripke
Councilperson:	Scott Rose	Deputy City Clerk:	Marsha Dewell
Councilperson:	Deb Herrmann	Chief of Police:	Doug Shannon
Councilperson:	Eric Roudabush		

City Council has reinstated in-person Council meetings as of the August 17, 2020 meeting. All guests are required to wear masks unless they are able to maintain a 6 foot separation during the meeting.

- A. **Call to Order**
- B. **Agenda Additions/Agenda Approval**
- C. **Communications:**
 - 1. **Unscheduled**

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. **Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes – September 8, 2020 Regular Council Meeting
- 2. Appoint Donald Moore and Duane Eash – Historic Preservation Commission (filling vacated positions)

E. **Public Hearing**

- 1. Public Hearing for the Amendment to the Comprehensive Plan and Land Use Map for the Creation of the Hwy 30 Bypass Overlay District (to remain tabled until October 19, 2020)
 - i. Close public hearing – Proceed to G-1

F. **Ordinance Approval/Amendment**

- 1. Ordinance #8-17-2020A: Amending Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third and final reading (Council may suspend rules and proceed to the third and final reading after a vote of the second reading)

2. Ordinance #9-8-2020A: Amending Chapter 15 Mayor of the Mount Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third and final reading
(Council may suspend rules and proceed to the third and final reading after a vote of the second reading)
3. Ordinance #9-8-2020B: Adopting Chapter 49 Mandating Face Coverings During Public Health Emergencies of the Mount Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third and final reading
(Council may suspend rules and proceed to the third and final reading after a vote of the second reading)

G. Resolutions for Approval

1. Resolution #9-8-2020D: Amending the Mt. Vernon Comprehensive Plan and Land Use Map for the Creation of the Hwy 30 Bypass Overlay District (to remain tabled until October 19, 2020)
2. Resolution #9-21-2020A: Approving the Department of Transportation Street Finance Report for FY 2020

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Quotes for the Grinding of Storm Debris – Council Action as Needed
3. Discussion and Consideration of Purchasing Generator for the LBC – Emergency/Disaster Preparations – Council Action as Needed
4. Discussion and Consideration of Office Equipment Purchases – City Hall – Council Action as Needed
5. Discussion and Consideration of Appointing Eldon Downs to the Position of Public Works Director – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. Possible Damaged Tree Discussion (derecho storm)

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met September 8, 2020 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

Agenda Additions/Agenda Approval. Item #G4 (Resolution #9-8-2020D will be tabled because the consultants could not be at tonight's meeting. Motion made by Wieseler, seconded by Herrmann to approve agenda as amended. Motion carries.

Consent Agenda. Motion to approve Consent Agenda made by West, seconded by Herrmann. Carried all.
Approval of City Council Minutes – August 17, 2020 Regular Council Meeting
Approval of Liquor License – Mt. Vernon PNP

Public Hearing

Public Hearing for the Amendment to Chapter 135 Street Use and Maintenance to the Mount Vernon Municipal Code (tabled from August 17, 2020). Motion made by Herrmann, seconded by Rose to remove item from table. Motion carries. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to F-1. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

Public Hearing for the Amendment to Chapter 15 Mayor to the Mount Vernon Municipal Code. Mayor Hampton declared the Public Hearing open. Close public hearing – Proceed to F-2. Hearing no comments from the public, Mayor Hampton closed the Public Hearing.

Public Hearing for the Adopting Chapter 49 Mandating Face Coverings During Public Health Emergencies to the Mount Vernon Municipal Code. Mayor Hampton declared the Public Hearing open. Sage Parker addressed Council in favor of the mask ordinance. In the past several days the population of Mount Vernon has increased by 875 people with the arrival of Cornell College students. As a public health emergency, it is not just about the actions of individuals but the actions of every person in this town. He feels that the Council and the City need to act in the strongest way possible. Close public hearing – Proceed to F-3. After hearing no further public comment Mayor Hampton closed the public hearing.

Ordinance Approval/Amendment

Ordinance #8-17-2020A: Amending Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code. This ordinance would add a paragraph eliminating parking of any motor truck, trailer, semi-trailer, truck tractor or motor home which exceeds 84 inches in width or 20 feet in length for longer than 30 or 60 minutes, depending on the time of day. This comes after the City received complaints of large construction related equipment parked on City right-of-ways, making two way traffic difficult on the narrow streets. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion made by Rose, seconded by West to approve first reading of Ordinance 8-17-2020A. Roll call all yes. Ordinance passes the first reading.

Ordinance #9-8-2020A: Amending Chapter 15 Mayor of the Mount Vernon Municipal Code. This ordinance would provide the Mayor additional powers and further defines the Mayor's capabilities in the event of an emergency proclamation. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Motion to approve

the first reading of Ordinance #9-8-2020A made by Wieseler, seconded by Herrmann. Rose pointed out a correction needed in item #2 to change the City to Mount Vernon. Roll call all yes. Ordinance passes the first reading.

Ordinance #9-8-2020B: Adopting Chapter 49 Mandating Face Coverings During Public Health Emergencies of the Mount Vernon Municipal Code. This draft ordinance was prepared by the City attorney using a model from the City of Dubuque. Nosbisch said his biggest concern with this ordinance was the expectation that once adopted, the City would spend a considerable amount of time fining people for the lack of masks. Most cities have used this as an expectation tool and not for the purpose of fines. Nosbisch warned that there is a potential for future costs associated with this in respect to enforcement and someone fighting it in a court of law. He also said there is a difference between this proposed law versus other laws that have been tested in a court of law, which are usually backed by another governing agency. The majority of Council members agreed that this ordinance was not about the fine or making money, it was about using this as a deterrent and encourage people to wear masks, but did feel the fine should be increased slightly so people will take it seriously.

Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the third and final reading after a vote of the first reading). Wieseler made a motion to approve Ordinance #9-8-2020B, with the following changes: Section 49.05(1) the fine will change to \$50 plus fees and court costs, remove the second sentence of that section regarding the fine due if not paid within 30 days and remove item #3 in section 49.06. Motion seconded by West. Roll call voting yes: Herrmann, Rose, Wieseler, West. Voting no: Roudabush.

Resolutions for Approval

Resolution #9-8-2020A: Requesting Reimbursement from the Iowa Covid-19 Government Relief Fund. City Resolutions #9-8-2020A and #9-8-2020B are both Covid related. All eligible expenses are not complete yet but the resolutions need to be adopted and turned in by September 15th in order to receive any type of reimbursement. Staff is currently compiling all Covid related expenses, which include items such as masks, hand sanitizer and additional cleaning. Resolution "A" is for the State of Iowa and Resolution "B" is for FEMA. Motion made by Wieseler, seconded by Rose to approve Resolution #9-8-2020A. Roll call all yes. Resolution passes.

Resolution #9-8-2020B: Requesting Reimbursement from the FEMA Covid-19 Public Assistance Grant Fund. Motion made by Herrmann, seconded by Rose to approve Resolution #9-8-2020B. Roll call all yes. Resolution passes.

Resolution #9-8-2020C: Approving the Final Plat of Stonebrook 8th Addition to the City of Mt. Vernon, Iowa. Motion made by Rose, seconded by Wieseler to approve Resolution 9-8-2020C. Roll call all yes. Resolution passes.

Resolution #9-8-2020D: Amending the Mt. Vernon Comprehensive Plan and Land Use Map for the Creation of the Hwy 30 Bypass Overlay District. Tabled.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Wieseler, seconded by Herrmann to approve claims list. Carried all.

AAA PEST CONTROL	PEST CONTROL-PD	55.00
AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY, P.C.	MIDWEST DEVELOPMENT SERVICE	1,133.00

AIRGAS	CYLINDER RENTAL FEE-RUT,WAT,SEW	66.96
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	6,362.97
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	5,454.42
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,265.23
ALLIANT IES UTILITIES	ENERGY USAGE-PD,RUT	754.64
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	561.92
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	223.94
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	58.92
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	15.89
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	130.06
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	113.52
ALTORFER INC	GENERATOR MAINT-ALL DEPTS	92.53
ALTORFER, INC	GENERATOR MAINT-ALL DEPTS	472.30
ALTORFER, INC	GENERATOR MAINT-ALL DEPTS	390.30
ALTORFER, INC	GENERATOR MAINT-ALL DEPTS	262.00
ALTORFER, INC	GENERATOR MAINT-ALL DEPTS	175.37
ALTORFER, INC	GENERATOR MAINT-ALL DEPTS	17.20
AMMON TRUELOVE	DEPOSIT REFUND-WAT	63.13
AXON ENTERPRISE INC	TASER-4TH PYMT-PD	2,184.00
BRADEN ROOD	MEMBERSHIP REFUND-LBC	67.09
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	810.00
BRADY LANHAM	HWY 1 & 1ST STREET LIGHTS-STORM	1,521.37
C.R. GLASS CO	REMODEL/CITY HALL-P&A	88.98
CANINE TACTICAL LLC	TRAINING-K9	350.00
CARPET KING	FLOORING-PD	7,081.25
CARPET KING	FLOORING-PD	2,309.92
CARQUEST OF LISBON	VEHICLE MAINT-PW	477.43
CENTRAL IOWA DISTRIBUTING	SUPPLIES-RUT	183.80
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	95.40
CENTURY LINK	PHONE CHGS-PD	56.70
CITY LAUNDERING	SERVICES-LBC	205.29
CITY LAUNDERING CO	SERVICES-LBC	205.29
CLIFTON LARSON ALLEN	AUDITOR FEES-ALL DEPTS	4,725.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	28.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	8,011.99
CR LC SOLID WASTE AGENCY	COMPOST,FLOUR TUBES-SW	398.04
CULVERS GARDEN CENTER	STRAIGHTEN/REMOVE TREES-LBC	130.20
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT,SEW	845.26
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT,SEW	224.91
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DEERE & COMPANY	UTILITY TRACTOR-PW	40,918.66
DELTA DENTAL	INSURANCE-ALL DEPTS	1,159.00
DIESEL TURBO SERVICES INC	FAN,BEARINGS/LEAF VAC	1,572.93
DIESEL TURBO SERVICES INC	HYDRAULIC HOSES-RUT	348.86
EMILY ALLISON	DEPOSIT REFUND-WAT	73.34
EMILY STAMP	REFUND-LBC	30.00
FLEMING IRRIGATION	REPAIRS-RUT	76.16
FOSTERS HEATING & AIR CONDITION	REPLACE AIR DIFFUSERS-P&A	1,091.21
FOX APPARATUS REPAIR & MAINT	VEHICLE MAINT-FD	2,074.54
FOX APPARATUS REPAIR & MAINT	VEHICLE MAINT-FD	574.25
GARYS FOODS	SUPPLIES-PD, LBC	65.49
GAZETTE COMMUNICATIONS	PUBLIC HEARING-P&A	197.14
GORDON LUMBER COMPANY	BLDG SUPPLIES-PD CONST,RUT	685.99
H2I GROUP	BATTING CAGE CONFIGURATION-LBC	3,560.00

HAWKEYE READY MIX	FLAGPOLE PROJ-PD	1,116.00
IOWA ONE CALL	LOCATES-WAT,SEW	90.90
IOWA SOLUTIONS	MONTHLY MAINT-ALL DEPTS	816.60
IOWA SOLUTIONS	MONTHLY MAINT-PD	638.10
JOHN ENGLEBRECHT	DEPOSIT REFUND-WAT	34.41
JON BELLAMY	MAILBOX REIMB-RUT	69.54
JORDAN AXTELL	REFEREE-P&REC	50.00
KIEFER USA	FLOOR PROTECTANT COVERING-LBC	16,185.00
KIESLER POLICE SUPPLY	TRAINING-PD	1,024.70
KIESLER'S POLICE SUPPLY INC	UNIFORMS-PD	1,024.70
KINGS MATERIAL INC	BUNKER BLOCKS-SW	1,466.12
KONE INC	ELEVATOR MAINT CONTRACT-P&A	183.54
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	57.50
KROUL FARMS.	BEAUTIFICATION	110.00
KYLE WEBBER	DEPOSIT REFUND-WAT	100.00
LBC BANKCARD 8076	CREDIT CARD FEES-LBC	138.09
LYNCH FORD	BATTERY-PD	156.99
LYNCH FORD	5K MI MAINT,ROTATE TIRES-PD	69.16
LYNCH FORD	5K MI MAINT-PD	46.68
M&K DUST CONTROL	DUST CONTROL-SW	1,625.00
MEDIACOM	PHONE/INTERNET-P&A	428.37
MEDIACOM	PHONE/INTERNET-P&REC	282.38
MEDIACOM	PHONE/INTERNET-LBC	808.83
MEDIACOM	PHONE/INTERNET-PD	449.13
MEDIACOM	PHONE/INTERNET-WWTP	208.22
MENARDS	MISC-PD	85.79
MIDWEST FRAME & AXLE	BRAKE CONTROLLER, HITCH-RUT	785.51
MIDWEST FRAME & AXLE	HOSES-RUT	432.36
MIDWEST FRAME & AXLE	HOSES-RUT	251.48
MT VERNON CAR WASH	CAR WASH-PD	36.00
MT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	5.50
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	542.33
O'S GRILL LLC	MEALS-PD	170.00
P&K MIDWEST INC	GENERATOR MAINT-FD	64.82
P&K MIDWEST INC	GREASE-RUT	42.40
PALLEN EQUIPMENT	GRAPPLE-SW	3,044.00
PAYROLL	TOTAL	166,234.98
PHILIP L ASCHEMAN PHD	EVALUATION-PD	270.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	390.81
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	309.82
REXCO EQUIPMENT	AIR FILTER/DOOR SEAL-RUT	344.95
REXCO EQUIPMENT	DOOR FRAME/SEAL-RUT	227.74
RICKARD SIGN & DESIGN	SIGNS-SW	300.00
RTL EQUIPMENT	SUPPLIES-RUT	36.58
SARAH WOODS	PAVILION RENTAL REFUND-P&REC	25.00
SCHRADER EXCAV & GRADING CO	WAGON PASS PROJECT	48,746.82
SCHROEDER DOZING & EXCAVATING	STORM DEBRIS REMOVAL-SW	6,332.50
SHALEIA MURRAY	DEPOSIT REFUND-WAT	50.18
SHERWIN WILLIAMS	FIELD PAINT-P&REC	277.94
SHERWIN WILLIAMS	FIELD PAINT-P&REC	277.94
SPEER FINANCIAL INC	MSRB FILING FEE-P&A	375.00
SPRINGVILLE READY MIX	DROP SITE ENTRANCE-SW	929.00
STAPLES	SUPPLIES-PD, LBC	92.36

STATE HYGIENIC LAB	TESTING-SEW	2,560.50
STATE HYGIENIC LAB	TESTING-SEW	1,666.00
SUN LIFE	INSURANCE-ALL DEPTS	1,219.17
SYLVIA VENUTO	REFUND-LBC	235.40
TASC	FSA ADMIN FEE-ALL DEPTS	193.62
THE GAZETTE	SUBSCRIPTION-P&A	412.63
TREASURER STATE OF IOWA	WET TAX	3,093.00
TREASURER STATE OF IOWA	SALES TAX	1,492.00
TRI-CITY ELECTRIC CO OF IOWA	WELLNESS CENTER-LOST III	2,070.00
TYLER TECHNOLOGIES	RECEIPT PRINTER MAINT-WAT,SEW,SW	223.30
UNION PACIFIC RAILROAD CO	1ST STREET BRIDGE REPAIR-RUT	882.64
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	7,968.07
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	172.62
US CELLULAR	CELL PHONE-PD	712.84
VAN METER INC	GENERATOR PLUG/BRYANT LS-SEW	146.99
VEENSTRA & KIMM INC	3RD ST NATURE PARK TRAIL-GEN	13,613.48
VEENSTRA & KIMM INC	STONEBROOK 9&10 PRELIM PLAT	1,810.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	764.25
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	310.76
VERMEER SALES & SERVICE INC	KNIVES-S/W	147.82
WAPSI WASTE SERVICE	GB,RECYL-SW	22,295.78
WELLMARK	INSURANCE-ALL DEPTS	15,364.01
WENDLING QUARRIES	ROAD STONE-PD CONSTR,S/W	793.23
WENDLING QUARRIES	ROCK/COMPOST CONCRETE PAD-S/W	758.44
WEX BANK	FUEL-PD	1,011.96
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	1,042.34
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&REC	180.00
TOTAL		439,559.79
2014 STREET IMPROVEMENTS		10,703.07
CAPITAL IMPROVEMENT PROJECTS		38,354.51
GENERAL FUND		44,647.72
LBC		9,736.38
LOST III COMMUNITY CENTER		26,760.97
LOST III TRAILS		13,613.48
PAYROLL		166,234.98
POLICE STATION CONSTRUCTION		10,173.12
ROAD USE TAX FUND		22,710.03
SEWER FUND		17,706.20
SOLID WASTE		54,353.42
STORM WATER FUND		584.03
WATER FUND		23,981.88
TOTAL		439,559.79

Discussion and Consideration of Downtown Street Closures for Small Business Events - CDG – Council Action as Needed. Community Development Director Joe Jennison said instead of doing one large “Shop Small Saturday” they would like to do three smaller dates on September 26th, October 24th and November 28th. He is asking for permission to close down 1st Street NW from 1st Avenue to 2nd Avenue so that merchants and restaurants can move tables and merchandise outside in the street to better social distance. Motion made by Rose, seconded by West to approve the street closures for Shop Small Saturday events.

Discussion and Consideration of Purchasing Emergency Cots – Emergency/Disaster Preparations – Council Action as Needed. City Administrator Nosbisch explained that the next three agenda items are all related and the need for these items became apparent after the recent derecho. He is not asking for approval at this time but is looking to see if there is Council support for these items. The purchase of 20 cots to be stored at the Police Department would be beneficial for citizens if needed after a disaster or storm. The purchase of a generator for the LBC that would operate the entire building would allow the facility to be better utilized during emergency situations. The ice machine at the Fire Department is too small so he would like to move that to the LBC and purchase a larger machine for the Fire Department. Council was in support of moving forward with getting more information and pricing for these items.

Discussion and Consideration of Purchasing Generator for the LBC – Emergency/Disaster Preparations – Council Action as Needed. Previously discussed.

Discussion and Consideration of Purchasing/Moving Ice Machines – Emergency/Disaster Preparations – Council Action as Needed. Previously discussed.

Discussion and Consideration of Pay Application #2 – Nature Park Trail – Council Action as Needed. Motion made by West, seconded by Wieseler to approve Pay Application #2-Nature Park in the amount of \$79,556.48. Carried all.

Discussion and Consideration of Pay Application #14 – 2019 WWTP Improvements – Council Action as Needed. Motion made by Wieseler, seconded by Rose to approve Pay Application #14-WWTP Improvements in the amount of \$50,624.38. Carried all.

Discussion and Consideration of Police Service Contract with Lisbon – Council Action as Needed. The City of Lisbon has approached Mount Vernon to see if there is any interest in providing police services for Lisbon. Chief Shannon and City Administrator Nosbisch met with them briefly to discuss options. Shannon provided Council with details on how he would envision the process going if approved by both parties. There would be definite benefits to both communities, such as increasing the number of officers on duty and more flexible scheduling. The plan would be for this to be a 28E agreement, with Lisbon paying an agreed upon amount to Mount Vernon to cover salaries, benefits and other expenses. No action was taken but the consensus from Council was to move forward with discussing further with Lisbon.

Reports to be Received/Filed

LMVAS. Jacob Lindauer gave Council an update on the Lisbon Mount Vernon Ambulance Service. The delivery of the new ambulance is scheduled for the end of October. Staff has been diligent during COVID19 when responding to calls and the number of calls have dropped about 30% since the beginning of the pandemic. LMVAS has been participating in meetings with the City, Cornell and the Mount Vernon School District as far as planning and talking about procedures and policies for the upcoming school seasons as well as sports seasons. In the 10 days following the August 10th derecho, crews responded to 37 calls. Call volume over the last few years has increased by approximately 45% (aside from this year, which is expected to be down due to Covid). There are currently 31 active volunteers and the service is working towards 24/7 paramedic coverage.

Discussion Items (No Action)

Derecho Wrap up. Residents are now asked to fill out a "Request for Action" form if they have storm debris to be picked up as the City moves to a different phase of cleanup. Nosbisch is asking that non storm items, such as normal tree limbs, not be set out as storm debris, but put out for normal brush pick up. The drop off site for storm damage at Elliott Athletic Complex will remain open until at least September 21st. City crews

have identified and marked trees that need to be trimmed or looked at by an arborist to determine if they should come down. If anyone wishes to plant a tree in the City right-of-way, please contact City Hall to get the approved species list.

Reports of Mayor/Council/Administrator

Council Reports. Wiesler reported that census numbers for Cornell were taken in the spring with a number of 878 on campus. Rose talked to the Mount Vernon Area Arts Council about using derecho storm trees for art.

Committee Reports. Hermann reported that the Housing Commission will be putting out their request for applications for the improvement grants in the newsletter this fall.

City Administrator's Report. Hotel/motel tax has dropped significantly.

As there was no further business to attend to the meeting adjourned the time being 8:56 p.m., September 8, 2020.

Respectfully submitted,
Marsha Dewell
Deputy Clerk

City of Mount Vernon Historic Preservation Commission Interest Form

The Mayor of Mount Vernon appoints (with Council approval) the members of the HPC. The applicable Mount Vernon Code is Chapter 24, Historic Preservation Commission.

QUALIFICATIONS.

The Commission shall consist of no more than twelve (12) persons who are members of the community. Members shall demonstrate a positive interest in historic preservation, possessing interest or expertise in architecture, architectural history, historic preservation, city planning, building rehabilitation, conservation in general or real estate.

Do you meet the above qualifications? Yes No

Please complete the following form to be considered by the Mayor for this appointment.

Name: Donald Moore Date: 7-27-2020

Address: 119 Candlestick Dr. NE
Mount Vernon, Iowa 52314

Phone: 319-432-9682

Occupation: Electrical & Mechanical Specialist
project Manager. of Construction industry

Volunteer Experience: _____

2003 Habitat for Humanity - Electrician
2006-2016 KC Local 348 ^{Union} Pipeline Chairman President
2010-13 Mt. Vernon Community Club
2006-2011 - Committee Member for Diversity
& Inclusion Committee for BP Pipeline & Logistics
Other Qualifications: Leadership willing to take the lead.
20+ years of Construction, Residential housing
& Commercial Building, Electrician, Building Codes.
Restoration of Historic houses, General Codes.

You may attach additional information or use the back of this form.

including A.D.A. accessible ramps
Problem Solver. always willing to find
a solution to problems, ~~including~~ Fire sprinkler Code
installations

City of Mount Vernon Historic Preservation Commission Interest Form

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Do you meet the above qualifications? ☒ Yes ☐ No

Please complete the following form to be considered by the Mayor for this appointment.

Name: DUANE G. EASH Date: Aug 24-20

Address: 616 3RD AVE NW
MOUNT VERNON

Occupation: ~~BRUCEMORE~~ BRUCEMORE
MAINTENANCE MECHANIC

Volunteer Experience: WETAP PRESIDENT
CHAPEL VIEW PRESIDENT

Other Qualifications: YEARS OF TRADE SKILLS WORKING ON OLD BLD.
RESTORATION OF 1900 PERSONAL HOME
2 YEARS OF HANDS ON FOR A HISTORIC SITE

You may attach addition information or use the back of this form.

E. Public Hearing

AGENDA ITEM # E – 1 & G - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Public Hearing – Resolution #9-8-2020D

ACTION: None

SYNOPSIS: I have included the press release that was issued this week. The public hearing is scheduled to remain tabled until staff can conduct two additional public information meetings with the public. The in-person meeting is now scheduled for Monday, September 28, 2020 at the LBC (6-9 p.m.). The Zoom meeting will be held on Wednesday, October 7, 2020 at 6 p.m. as well.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann

Immediate Press Release

September 17, 2020

Highway 30 Bypass Plan

Good morning. Due to the overwhelming response to the upcoming City Council meeting regarding a public hearing for the Hwy 30 Bypass plan, the City Council has decided to hold additional public forums prior to moving forward with the plan discussion. The City Administrator will be holding one in person public forum and one Zoom public forum to accommodate all citizens during the pandemic. The dates, times and access information for the proposed forums will be set by early next week, and communicated via the City website, Sun Newspaper and various social media platforms. The Hwy 30 Bypass Plan will still be listed on the City Council agenda for Monday evening, although the item will remain tabled and no discussion will be held by the City Council. If you have a question or concern regarding the proposed forums, please contact Chris Nosbisch at (319) 359-8613.

Sincerely,

Mt. Vernon City Council and Staff

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 21, 2020
AGENDA ITEM:	Ordinance #8-17-2020A
ACTION:	Motion

SYNOPSIS: Staff has not received any additional verbal or written communication regarding this particular ordinance since the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #8-17-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #8-17-2020A

AN ORDINANCE AMENDING CHAPTER 135, STREET USE AND MAINTENANCE OF THE CITY OF MT. VERNON MUNICIPAL CODE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 135, Street Use and Maintenance, is hereby amended to include the following language:

135.06 USE FOR BUSINESS PURPOSES. The following language is to be added to Section 135.06:

“No person shall park any motor truck, trailer, semi-trailer, truck tractor or motor home which exceeds 84 inches in width or 20 feet in length on any street between sunrise and sunset for a period longer than 60 minutes, or between sunset and sunrise for a longer period than 30 minutes, except for loading and unloading purposes, or while in the actual process of being loaded or unloaded or making necessary minor repairs.”

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this 8th day of September, 2020.

ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance #8-17-2020A on the ____ day of _____, 2020.

Sue Ripke, City Clerk

AGENDA ITEM #F - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Ordinance #9-8-2020A

ACTION: Motion

SYNOPSIS: Staff has not received any additional verbal or written communication regarding this particular ordinance since the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #9-8-2020A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

ORDINANCE NO. 9-8-2020A

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF CITY OF MOUNT VERNON, IOWA CHAPTER 15 MAYOR, SECTION 15.02 BY ADDING NEW MAYORAL EMERGENCY POWERS

WHEREAS, The City of Mount Vernon, Iowa desires to provide the Mayor additional powers in the event of an emergency proclamation.

BE IT ENACTED by the City Council of the City of Mount Vernon, Iowa:

SECTION 1. AMENDMENT. The Code of Ordinances of the City of Mount Vernon, Iowa, is amended by revising section 15.02 and adding subsections 15.02(1), (2), (3) and (4) which are hereby adopted to read as follows:

15.02. Proclamation of Emergency. Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Pursuant to the Mayor's emergency powers, within the City limits, the mayor shall have the authority to:

1. Imposition of Curfew: After proclamation of a civil emergency by the mayor, the mayor may order a general curfew applicable to such geographical areas of the city or to the city as a whole as the mayor deems advisable and applicable during such hours of the day or night as the mayor deems necessary in the interest of the public safety and welfare.
2. Mandatory Evacuation: After proclamation of a civil emergency by the mayor, the mayor may mandate that all or any part of the city of Iowa City be evacuated as the mayor deems advisable and applicable for the preservation of life or other disaster mitigation, response or recovery.
3. Extraordinary Measures: After proclamation of a civil emergency by the mayor, the mayor may order that any other extraordinary measures be taken for the preservation of life or other disaster mitigation, response or recovery.
4. Violation Of Order: The violation of a curfew order, evacuation order or other order regarding extraordinary measures issued by the mayor hereunder or any directive or order issued pursuant thereto by any peace officer shall be unlawful and is a municipal infraction punishable by civil penalty as provided herein.

SECTION 2. VIOLATIONS AND PENALTIES. Any person who violates the provision of this Ordinance upon conviction shall be punished as set forth in the Municipal Code of the City of Mt. Vernon, Iowa.

SECTION 3. OTHER REMEDIES. In addition to the provisions set out in Violation and Penalties Section herein, the City may proceed in law or equity against any person, firm or corporation for violation of any section or subsection of this Ordinance.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. In any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2020.

ATTEST:

Jamie Hampton - Mayor

Sue Ripke – City Clerk

I certify that the foregoing was published as
Ordinance # _____ on the ____ day of _____, 2020.

Sue Ripke, City Clerk

AGENDA ITEM # F - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Ordinance #9-8-2020B

ACTION: Motion

SYNOPSIS: Staff and Council have received verbal comments against this ordinance. The comments are focused on the “legality” of facemask mandate. It is my understanding that a number of individuals may be present at your meeting to express their concerns.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #9-8-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

ORDINANCE NO. 9-8-2020B

AN ORDINANCE ADDING CHAPTER 49, MANDATING FACE COVERING DURING PUBLIC HEALTH EMERGENCIES

WHEREAS, The City of Mount Vernon, Iowa desires to mandate face coverings within Mount Vernon, Iowa City limits for as long as the Mayor proclaims there is a public health emergency necessitating same.

BE IT ENACTED by the City Council of the City of Mount Vernon, Iowa:

The Code of Ordinances of the City of Mount Vernon, Iowa, is amended by adding Chapter 49, mandating face coverings during public emergencies as proclaimed pursuant to 15.02 section 15.02 and adding subsections 15.02(1), (2), (3) and (4) which are hereby adopted to read as follows:

Chapter 49: MANDATING FACE COVERING DURING PUBLIC HEALTH EMERGENCIES

49.01. Every person in the City of Mount Vernon must wear a face covering that covers their nose and mouth when in a public place as follows:

1. In public, as opposed to being in one's place of residence, when one cannot stay six (6) feet apart from others;
2. Inside of any indoor public settings, for example, but not limited to:
 - A. Grocery stores,
 - B. Pharmacies,
 - C. Hardware stores,
 - D. Retail establishments,
 - E. Other public settings that are not one's place of residence and when with people who do not live in the household;
3. Outside, if keeping six (6) feet away from others is not possible;
4. Using public transportation or private car service (including taxis, ride share, or carpooling).
5. Violations of City of Mount Vernon Code of Ordinances Chapter 49 shall be a municipal infraction not subject to the standard civil penalties of City of Mount Vernon Code of Ordinances 4.03;

Commented [CP1]: I added this

49.02. No business that is open to the public may provide service to a customer or allow a customer to enter the premises, unless the customer is wearing a face covering as required by this ordinance, and businesses that are open to the public must post signs at entrances instructing customers of their obligation to wear a face covering while inside.

49.03. Those exempt from wearing a face coverings, include:

1. Persons younger than 2 years old due to the risk of suffocation;
2. Anyone who has trouble breathing, on oxygen therapy or ventilator;

3. Anyone who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance;
4. Anyone who has been told by a medical, legal, or behavioral health professional not to wear a face covering;
5. Anyone actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, although a face covering should be worn if possible;
6. A student participating in co-curricular activities when participating according to the Iowa High School Athletic Association rules for wearing face coverings.

49.04. Places and times where persons are exempt from wearing a face covering, include:

1. While traveling in personal vehicles alone or with household members;
2. While a person is alone or in the presence of only household members;
3. While exercising at moderate or high intensity such as jogging or biking;
4. While seated at a food establishment in the process of eating or drinking;
5. While obtaining a service that would require temporary removal of the persons face covering;
6. When federal or state law prohibits wearing face coverings or requires the removal of the face covering.

49.05. Violations of this ordinance shall be unlawful and is punishable by:

1. Violators shall receive a fine of \$50.
2. Payment of the above fine by mail to the city treasurer shall be deemed paid as of the date of the postmark on the envelope thereof.
3. For purposes of this section, a fine shall become delinquent if not paid within thirty (30) calendar days from the date of issuance of the violation notice.
4. The City reserves the right to pursue delinquent violations through collections or pursuant to the process for all municipal infractions pursuant to City of Mount Vernon Code of Ordinances 4.01 and Iowa Code section 364.22.

Commented [CP2]: Revised

49.06. Appeals.

1. Within ten (10) days of a violation a person may file with the Mount Vernon Police Department a written notice of appeal.
2. Upon appeal, a municipal infraction shall be pursued pursuant to City of Mount Vernon Code of Ordinances 4.01 and Iowa Code section 364.22.

Commented [CP3]: Revised

49.07. This ordinance shall be in effect after its final passage and approval as provided by Iowa Code section 380.6(1)(a).

G. Resolutions for Approval

AGENDA ITEM # G - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Resolution #9-21-2020B

ACTION: Motion

SYNOPSIS: This is the annual street finance report that is required by the Iowa Department of Transportation regarding the receipt and use of road use tax funds.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #9-21-2020B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

RESOLUTION #9-21-2020A

A Resolution approving the Department of Transportation Street Finance Report for FY2020.

Motion made by _____, seconded by _____ to _____
Resolution #9-21-2020A.

Resolution #9-21-2020A _____ on September 21, 2020, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL
MOUNT VERNON, IOWA

Jamie Hampton, Mayor

ATTEST:

Sue Ripke
Assistant City Administrator/Clerk

Expenses	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Salaries - Roads/Streets		\$131,108					\$131,108
Benefits - Roads/Streets		\$51,422					\$51,422
Training & Dues		\$5,490					\$5,490
Building & Grounds Maint. & Repair		\$11,222					\$11,222
Road Beautification		\$25,254					\$25,254
Vehicle & Office Equip Operation and Repair		\$17,847					\$17,847
Operational Equipment Repair		\$18,936					\$18,936
Engineering		\$83,821			\$18,407		\$102,228
Payments to other agencies		\$150					\$150
Rents & Leases		\$65,795					\$65,795
Street Maintenance Expense		\$64,202					\$64,202
Technology Expense		\$7,836					\$7,836
Other Professional Services		\$18,186					\$18,186
Other Contract Services		\$5,437					\$5,437
Minor Equipment Purchases		\$13,983					\$13,983
Operating Supplies		\$22,346					\$22,346
Postage & Safety		\$2,973					\$2,973
Other Supplies		\$11,021					\$11,021
Vehicles		\$19,298					\$19,298
Heavy Equipment		\$39,709					\$39,709
Other Capital Equipment		\$28,255					\$28,255
Street - New Roadway					\$61,049		\$61,049
Principal Payment				\$387,211			\$387,211
Interest Payment				\$90,957			\$90,957
Bond Registration Fees				\$1,298			\$1,298
Street Lighting		\$63,459					\$63,459
Traffic Control/Safety					\$123,987		\$123,987
Snow Removal		\$24,807					\$24,807
Depreciation & Building Utilities		\$16,444					\$16,444
Accounting/Recording		\$4,553					\$4,553

Street Finance Report for Mount Vernon 2020

Total		\$0	\$753,554	\$0	\$479,466	\$203,443	\$0	\$1,436,463
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Street Finance Report for Mount Vernon 2020

Revenues	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Levied on Property				\$158,280			\$158,280
Other Taxes (Hotel, LOST)				\$321,186			\$321,186
State Revenues - Road Use Taxes		\$579,194					\$579,194
Other State Grants - IDOT		\$5,000					\$5,000
Contributions					\$978		\$978
Sale of Property & Merchandise		\$664					\$664
Sale of Assets		\$7,011					\$7,011
Total	\$0	\$591,869	\$0	\$479,466	\$978	\$0	\$1,072,313

Street Finance Report for Mount Vernon 2020

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Series 2007	\$435,020	\$140,544	\$17,401	\$140,544	\$17,401	\$294,476
Series 2013A	\$810,000	\$80,000	\$20,917	\$80,000	\$20,917	\$730,000
Series 2014	\$1,847,222	\$166,667	\$52,639	\$166,667	\$52,639	\$1,680,555

Street Finance Report for Mount Vernon 2020

Description	Model Year	Usage Type	Cost	Purchased Status
Skidloader	2009	Purchased	\$31,073	No Change
Model 310 Deere backhoe	2007	Purchased	\$39,400	Sold
Deere excavator Model 27D	2008	Purchased	\$29,630	No Change
4300 4x2 dump truck	2007	Purchased	\$53,484	No Change
Ford dump truck	1998	Purchased	\$48,000	Sold
F-450 Super Duty dump truck	2008	Purchased	\$32,266	No Change
Ford F-350	2008	Purchased	\$26,288	No Change
Ford F-128	2007	Purchased	\$16,310	No Change
Ford F-150	2008	Purchased	\$15,441	No Change
Ford F-150	2009	Purchased	\$17,632	No Change
International 7400 4x2 dump truck	2014	Purchased	\$130,399	No Change
Pelican street sweeper	2000	Purchased	\$45,000	No Change
Ford F-550	2017	Purchased	\$76,247	No Change
Ford F-250	2019	Purchased	\$29,000	No Change
Bobcat skid loader	2018	Purchased	\$37,000	No Change
John Deere utility tractor 3039	2014	Purchased	\$40,000	No Change
Doosan DX85 mini excavator	2020	Purchased	\$93,350	New
Ford F-250 utility box	2020	Purchased	\$40,000	New
F-150 (moved from wastewater)	2004	Purchased	\$10,000	New
J.D. front end wheel loader 524	2019	Purchased	\$161,563	New
Dozer GPS	2019	Rent	\$36,834	Renting
Bulldozer	2019	Rent	\$23,200	Renting

Project Description	Contract Price	Final Price	Contractor Name
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No projects found

Summary	General Fund Streets (001)	Special Revenues		Debt Service (200)	Capital Projects (300)	Utilities (600 & Up)	Grand Total
		Road Use (110)	Other				
Beginning Balance		\$424,886			\$405,173		\$830,059
Expense		\$753,554		\$479,466	\$203,443		\$1,436,463
Revenue		\$591,869		\$479,466	\$978		\$1,072,313
Ending Balance		\$263,201			\$202,708		\$465,909

Resolution Number: #9-21-2020A
Execution Date: 9/21/2020
Signature: Jamie Hampton

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 21, 2020

EASTERN IOWA EXCAVATING	3RD STREET NATURE TRAIL	79,556.48
WRH INC	WWTP IMPROVEMENTS 2019	50,624.38
M & K DUST CONTROL	HAUL STORM DEBRIS-S/W	45,280.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	15,840.00
IMWCA	AUDIT PREMIUM ADJUSTMENT-INS LEVY	14,322.00
LINN CO-OP OIL CO	FUEL-S/W	9,820.49
H2I GROUP	BARRIER NETTING-LBC CONSTR	6,300.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	5,875.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	4,147.00
GALLS INC	BULLET PROOF VESTS-PD	2,665.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	2,633.00
WAPSI WASTE SERVICE	STORM DUMPSTER-S/W	2,196.01
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	1,893.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,644.50
BAUER BUILT TIRE - CEDAR RAPIDS	EQUIPMENT MAINT-PW	1,283.36
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	1,234.76
RTL EQUIPMENT	EXCAVATOR W/GRAPPLE RENTAL	1,200.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	958.50
IOWA DEPT OF TRANSPORTATION	SALT-RUT	916.00
IOWA SOLUTIONS INC	SONICWALL COMP GATEWAY SECURITY	709.00
RHINO INDUSTRIES INC	POLYMER-SEW	694.00
ECICOG	HOUSING REHAB PROGRAM-LMI	500.00
MARKET STREET TECHNOLOGIES INC	WORDPRESS WEBSITE RENOVATION	500.00
BARNYARD SCREEN PRINTER LLC	BAGS-P&REC	425.00
CULVERS LAWN & LANDSCAPE INC	STORM DAMAGE-LBC	410.40
STAPLES INC	SUPPLIES-PD,P&A	368.21
IOWA SOLUTIONS INC	COMP MAINT-LBC,P&A	367.50
PLUMB SUPPLY CO	SOAP DISPENSER-LBC	289.52
ROTO-ROOTER	PUMP CLARIFIER-SEW	250.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-ALL DEPTS	229.35
MEDIACOM	PHONE/INTERNET-POOL	183.54
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	180.00
STAPLES INC	ROLL PAPER-PD	174.84
ELDON DOWNS	CORDLESS DRILL STORAGE-RUT	143.14
CENTURY LINK	PHONE CHGS-PD	124.40
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	113.00
LBC BANKCARD 8076	CREDIT CARD FEES-LBC	99.64
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	86.00
ALL SECURE	SECURITY SYST MONTIORING-POOL	75.00
NEAL'S WATER CONDITIONING SERVICE	WATER,SALT-RUT,P&REC,P&A	69.00
MATT SIDERS	MILEAGE-P&REC	66.13
MT VERNON CAR WASH	CAR WASH-PD	24.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	23.72
ALTORFER INC	GENERATOR MAINT-P&A	22.40
ALTORFER INC	GENERATOR MAINT-RUT	15.82
TOTAL		254,533.59

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 21, 2020

GENERAL FUND	20,108.02
ROAD USE TAX FUND	2,279.72
INSURANCE LEVY	14,322.00
LOW-MODERATE INCOME FUND	500.00
LOST III COMMUNITY CENTER	6,589.52
LOST III TRAILS	79,556.48
WWTP UV DISINFECTION	50,624.38
WATER FUND	1,687.18
SEWER FUND	2,625.29
STORM WATER FUND	170.39
SOLID WASTE	74,914.33
LBC	1,156.28
TOTAL	254,533.59

AGENDA ITEM # J - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Storm Debris Grinding

ACTION: Motion

SYNOPSIS: Please see the memo from Nick Nissen regarding the quotes for grinding storm debris. The apparent low bidder is Bockenstedt Excavating at a rate of \$345 per hour with mobilization costs of \$1,375. The process is discussed in more detail through the memo. Once the grinding begins, we will move the public drop off site to the Bryant Road location.

BUDGET ITEM: Solid Waste

RESPONSIBLE DEPARTMENT: Public Works

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Memo

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

Memo

To: Mayor and Council

From: Nick Nissen

Date: 9/21/20

Re: Grinding Services Derecho

Due to the storm damage the city will be grinding brush at 3 different locations. The city has identified 5 contractors and reached out to them for grinding service cost. RFP's were sent to these 5 local contractors. All 5 contractors provided prices to the city along with the size of equipment they would be doing the grinding with. We received a wide range of machines along with a wide range of prices. The contractor the city ultimately would like to use, provided a great price to the city with a machine that is towards the top size on horse power. Bockenstedt Excavating is who we would recommend to council.

This company provided grinding services for the city of DeWitt. DeWitt reached out to me about the great job Bockenstedt did with the grinding they provided to DeWitt. Bockenstedt has 3 types of screens for this unit and DeWitt decided to use the 2-inch screen so the finish product would be able to decompose at a quicker rate. I would recommend the same screen for the city of Mount Vernon. The smaller screen requires a little more time to grind as they are creating a smaller product. I am not sure we would notice the time difference between the 2-inch screen and 7-inch screen just watching the process. Bockenstedt has recommended using the larger screen for the bigger logs as this will make grinding larger logs go quicker. Bockenstedt said they could return at a later date to grind the larger chips again with the smaller screen.

Some options the city has with the grinding include having the company return to re-grind the already ground chips. At that time the contractor could color the chips so the chips could be used in the parks. All color options are available.

Moving forward the city will need to identify a grinding contractor for brush that will now be collected at the Bryant Road location. The collected brush will be from the newly opened drop site for the public. This site can be opened now.

Grinding Bids Received

Company	Rate/Hr.	HP Machine	Total Mobilization Cost
Bockenstedt Excavating	\$ 345.00	875	\$ 1,375.00
Rathje	\$ 490.00	600	\$ 600.00
Miller Logging	\$ 500.00	1000	\$ 5,000.00
Boomerang Corp	\$ 730.00	1050	\$ 1,600.00
Miene	\$ 930.00	525	\$ 1,500.00

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Generator Purchase

ACTION: Motion

SYNOPSIS: Staff has been pleasantly surprised by the first bid we have received for a generator at the LBC. I have not included the first quote as I do not want to damage the contractor's position. I am seeking Council approval to spend up to \$160,000 once the second quote is recieved.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

AGENDA ITEM # J - 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	September 21, 2020
AGENDA ITEM:	Office Furnishings – City Hall
ACTION:	Motion

SYNOPSIS: The 2nd half of the office furnishings bids have been submitted. The phase 2 costs will be \$41,886.06. The carpet has now been laid in the conference rooms and north office area of City Hall. The first set of office equipment is set to arrive next week.

BUDGET ITEM: FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Quote

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20



**Mount Vernon City Hall
Staff Office
Option A: Laminate Front Storage**

11:28:14AM
Friday, September 11, 2020

Qty	Product		Sell Price	Unit	Extended
<u>GENERAL STORAGE</u>					
8	1B2JK7- Lock Plug and Key,Chrome UM Series			\$0.00	\$0.00
		235	key number 235		
4	1B2JK7- Lock Plug and Key,Chrome UM Series			\$0.00	\$0.00
		236	key number 236		
6	1B2JK7- Lock Plug and Key,Chrome UM Series			\$0.00	\$0.00
		238	key number 238		
6	1B2JK7- Lock Plug and Key,Chrome UM Series			\$0.00	\$0.00
		237	key number 237		
1	2KP-3020-4 Lat File Bar Pull 4-High, Pntd Frnt, Spec-a-File 30W 20D			\$1,048.52	\$1,048.52
		SS	smooth paint on smooth steel		
		98	studio white		
		MS	metallic silver		
		T2	1 1/4"-high painted metal top with squared edge		
		OB	Overhead Open 26-1/4		
		NS1	1 shelf total		
		OB	Overhead Open 26-1/4		
		NS1	1 shelf total		
		F	Fixed 2-Half Ht. 13-1/8		
		NI	No Interior		
		20	1-1/4" locking filler top		
		KC	keyed differently, chrome		
		E	fixed front 13-1/8		
		9P	Front to Back Hanging		
		CB	counterweight		
		B2	Base 1-1/2 in H		
4	36-1522-4 Vertical File,Standard-Pull,15w 22d,4 modules			\$710.16	\$2,840.64
		SS	smooth paint on smooth steel		
		98	studio white		
		T2	1 1/4"-high painted metal top with squared edge		
		KA	keyed alike		
		V	file		
		V	file		
		V	file		
		V	file		
		B2	1 1/2"-high base		
		CB	counterweight		
5	A1000.1 Wall Strip Hardware Kit			\$6.09	\$30.45

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Qty	Product	Sell Price	
		Unit	Extended
1	FV43H.WM2230LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 30W	\$410.35	\$410.35
	KA keyed alike		
	98 studio white		
	LBU medium matte walnut		
1	FV43H.WM2236LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 36W	\$430.94	\$430.94
	KA keyed alike		
	98 studio white		
	LBU medium matte walnut		
1	FV43H.WM2248LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 48W	\$453.27	\$453.27
	KA keyed alike		
	98 studio white		
	LBU medium matte walnut		
2	FV43H.WM2272LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 72W	\$632.20	\$1,264.40
	KA keyed alike		
	98 studio white		
	LBU medium matte walnut		
8	LK20L.363 Lat File, Bar Pull Freestd, Lam Frnt, 3 Dwr 36W	\$703.89	\$5,631.12
	SS smooth paint on smooth steel		
	98 studio white		
	LBU medium matte walnut		
	KA keyed alike		
	MS metallic silver		
	CB counterweight (recommended)		
	1R front-to-back filing rail		
7	LK400L.3638 Storage Case, Bar Pull, Lam Frnt 36W 38H	\$516.78	\$3,617.46
	SS smooth paint on smooth steel		
	98 studio white		
	LBU medium matte walnut		
	KA keyed alike		
	MS metallic silver		
1	Y400LV. Vary Easy Exact Size Storage Surround Top, Lam Top w/TP Edge	\$178.20	\$178.20
	D01 depth 15.00in - 30.00in		
	24 Depth Entry		
	W06 width 72.01in - 84.00in		
	72.38 Width Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
1	Y400LV. Vary Easy Exact Size Storage Surround Top, Lam Top w/TP Edge	\$153.56	\$153.56

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Qty	Product	Sell Price	
		Unit	Extended
	D01 depth 15.00in - 30.00in		
	24 Depth Entry		
	W05 width 60.01in - 72.00in		
	71.13 Width Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
1	Y450LV. Vary Easy Exact Size Storage Surround Ends, Lam Top w/TP Edge	\$135.08	\$135.08
	H03 36.01in - 48.00in		
	39.13 Height Entry		
	D01 depth 15.00in - 30.00in		
	24 Depth Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
1	ZCELA Exact Size File Top,Sq-Edge,Lam Top	\$171.60	\$171.60
	D01 depth 15.00in - 30.00in		
	24 Depth Entry		
	W05 width 60.01in - 72.00in		
	71 Width Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
1	ZCELA Exact Size File Top,Sq-Edge,Lam Top	\$256.96	\$256.96
	D01 depth 15.00in - 30.00in		
	24 Depth Entry		
	W08 width 96.01in - 108.00in		
	106.5 Width Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
1	ZCELA Exact Size File Top,Sq-Edge,Lam Top	\$576.84	\$576.84
	D02 depth 30.01in - 54.00in		
	38.75 Depth Entry		
	W08 width 96.01in - 108.00in		
	106.88 Width Entry		
	EZ standard hmi laminates		
	98 studio white		
	98 studio white		
Subtotal for GENERAL STORAGE			\$17,199.39

LAURA

2	1B2JK7- Lock Plug and Key,Chrome UM Series	\$0.00	\$0.00
	239 key number 239		
1	A1000.2 Wall Start Hardware Kit	\$6.09	\$6.09
1	DU6ACS.3072LE	\$1,074.46	\$1,074.46

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Qty	Product	Sell Price	
		Unit	Extended
	Renew Rect Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 30D 72W		
	NNP no power access		
	SRM digital read out with memory		
	LBU medium matte walnut		
	LBU medium matte walnut		
	MS metallic silver leg with metallic silver foot		
	PSC simple cable		
	NNN no cutout		
	57 glides		
1	FLC152SFH Cosm Work Chair, Mid Back Hgt, Std Hgt Range, Self Adj Tilt, Fixed Seat Depth, Hgt Adj Arms	\$693.25	\$693.25
	G1 graphite		
	G1 graphite		
	G1 graphite		
	OC 2 1/2 inch, medium roll resistance, hard floor or carpet, quiet roll technology		
	BK black		
	84501 suspension material graphite		
3	FT110.4230J Frame,Base Covers, Pwr/Data knockouts 42H 30W	\$63.22	\$189.66
	98 studio white		
2	FT110.4236J Frame,Base Covers, Pwr/Data knockouts 42H 36W	\$67.57	\$135.14
	98 studio white		
1	FT110.4242J Frame,Base Covers, Pwr/Data knockouts 42H 42W	\$71.63	\$71.63
	98 studio white		
3	FT112.30AP Frame Top Cap,Standard Ptd 30W	\$9.57	\$28.71
	98 studio white		
2	FT112.36AP Frame Top Cap,Standard Ptd 36W	\$10.73	\$21.46
	98 studio white		
1	FT112.42AP Frame Top Cap,Standard Ptd 42W	\$12.18	\$12.18
	98 studio white		
2	FT121.246 Conn 90,Universal,2way,90 deg-for 46H frames and lower	\$18.27	\$36.54
2	FT123.242BP Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 42H	\$16.53	\$33.06
	98 studio white		
2	FT126.2AP Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd	\$9.28	\$18.56
	98 studio white		
3	FT128.42 Connection Hardware, Frame-to-Frame 42H	\$7.25	\$21.75

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Qty	Product	Sell Price	
		Unit	Extended
1	FT140.06 Power Entry, External Direct Connect 6'long LZ PVC-free	\$52.78	\$52.78
2	FT150.30 Base Power Harness 30W LZ PVC-free	\$39.73	\$79.46
1	FT150.42 Base Power Harness 42W LZ PVC-free	\$43.21	\$43.21
1	FT155.A 15 Amp Receptacle 4 Circuit, Duplex, Circuit A 6/Pkg 98 studio white	\$55.10	\$55.10
1	FT160.42BP Finished End,Base Cover Ptd 42H 98 studio white	\$17.40	\$17.40
6	FT170.3030P Lower Tile, Pntd 30H 30W 98 studio white 98 studio white	\$30.45	\$182.70
4	FT170.3036P Lower Tile, Pntd 30H 36W 98 studio white 98 studio white	\$33.35	\$133.40
2	FT170.3042P Lower Tile, Pntd 30H 42W 98 studio white 98 studio white	\$35.09	\$70.18
6	FT181.0730T Upper Tile, Tackable Fabric 07H 30W 98 studio white 1LM04 loom salt and pepper	\$22.33	\$133.98
4	FT181.0736T Upper Tile, Tackable Fabric 07H 36W 98 studio white 1LM04 loom salt and pepper	\$23.49	\$93.96
2	FT181.0742T Upper Tile, Tackable Fabric 07H 42W 98 studio white 1LM04 loom salt and pepper	\$24.65	\$49.30
1	FT190.42 Wall Start 42H	\$19.72	\$19.72
1	FT199. Cable Management Trough	\$20.59	\$20.59

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Qty	Product	Sell Price	
		Unit	Extended
1	FT290.24R Surface Cantilever, for 20"-or 24" deep surface,rt-hnd MS metallic silver	\$10.15	\$10.15
1	FT294.24L Open Support,Tapered Foot, Frame Attached,lft-hnd, 24D MS metallic silver	\$131.95	\$131.95
1	FT29B.2 Surface Ganging Bracket,pair	\$12.76	\$12.76
1	FTS10.2448LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 48W, No Brkts LBU medium matte walnut LBU medium matte walnut	\$72.79	\$72.79
1	FTS10.2472LF Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, Frame Atch LBU medium matte walnut LBU medium matte walnut	\$135.14	\$135.14
1	LK14D.24BBF Ped Bar Pull,Surface Att 24D,Ptd Mtl Frnt,B/B/F SB full-extension ball-bearing SS smooth paint on smooth steel 98 studio white KA keyed alike MS metallic silver 2F 27 1/4" high (raised height) 3M drawer divider in one box drawer, pencil tray in one box drawer, 2 file converters in file drawer	\$233.31	\$233.31
1	LK20D.301 Lat File,Bar Pull Freestd,Ptd Mtl Frnt, 2 Dwr Raised Hgt 30W SS smooth paint on smooth steel 98 studio white KA keyed alike MS metallic silver CB counterweight (recommended) 1R front-to-back filing rail	\$442.86	\$442.86
1	Y1423.AA10 Logic C1000 Univ Clamp Mount Dist,2 Simplex Recep,2 Pwrd USB,Pwr Cord w/Plug End,10' Cord/Conduit MS metallic silver	\$216.04	\$216.04
2	Y91171.CM Flo Sngle-Screen Monitor Arm Support,Surf Clamp OI silver	\$172.04	\$344.08

Subtotal for LAURA

\$4,893.35

MARSHA

5	1B2JK7- Lock Plug and Key,Chrome UM Series 240 key number 240	\$0.00	\$0.00
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Qty	Product	Sell Price	
		Unit	Extended
2	A1000.1 Wall Strip Hardware Kit	\$6.09	\$12.18
1	A1000.2 Wall Start Hardware Kit	\$6.09	\$6.09
1	DU6ACS.3072LE Renew Rect Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 30D 72W NNP no power access SRM digital read out with memory LBU medium matte walnut LBU medium matte walnut MS metallic silver leg with metallic silver foot PSC simple cable NNN no cutout 57 glides	\$1,074.46	\$1,074.46
1	FLC152SFH Cosm Work Chair, Mid Back Hgt, Std Hgt Range, Self Adj Tilt, Fixed Seat Depth, Hgt Adj Arms G1 graphite G1 graphite G1 graphite OC 2 1/2 inch, medium roll resistance, hard floor or carpet, quiet roll technology BK black 84501 suspension material graphite	\$693.25	\$693.25
1	FT110.4230J Frame,Base Covers, Pwr/Data knockouts 42H 30W 98 studio white	\$63.22	\$63.22
2	FT110.4248J Frame,Base Covers, Pwr/Data knockouts 42H 48W 98 studio white	\$76.27	\$152.54
1	FT112.30AP Frame Top Cap,Standard Ptd 30W 98 studio white	\$9.57	\$9.57
2	FT112.48AP Frame Top Cap,Standard Ptd 48W 98 studio white	\$13.05	\$26.10
1	FT121.246 Conn 90,Universal,2way,90 deg-for 46H frames and lower	\$18.27	\$18.27
1	FT123.242BP Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 42H 98 studio white	\$16.53	\$16.53
1	FT126.2AP Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd 98 studio white	\$9.28	\$9.28

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Qty	Product	Sell Price	
		Unit	Extended
1	FT128.42 Connection Hardware, Frame-to-Frame 42H	\$7.25	\$7.25
1	FT160.42BP Finished End,Base Cover Ptd 42H	\$17.40	\$17.40
	98 studio white		
2	FT170.3030P Lower Tile, Pntd 30H 30W	\$30.45	\$60.90
	98 studio white		
	98 studio white		
4	FT170.3048P Lower Tile, Pntd 30H 48W	\$37.12	\$148.48
	98 studio white		
	98 studio white		
2	FT181.0730T Upper Tile, Tackable Fabric 07H 30W	\$22.33	\$44.66
	98 studio white		
	1LM04 loom salt and pepper		
4	FT181.0748T Upper Tile, Tackable Fabric 07H 48W	\$26.10	\$104.40
	98 studio white		
	1LM04 loom salt and pepper		
1	FT190.42 Wall Start 42H	\$19.72	\$19.72
1	FT199. Cable Management Trough	\$20.59	\$20.59
1	FT29B.1 Surface Ganging Bracket,single	\$6.67	\$6.67
1	FT29B.2 Surface Ganging Bracket,pair	\$12.76	\$12.76
1	FTS10.2454LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 54W, No Brkts	\$87.87	\$87.87
	LBU medium matte walnut		
	LBU medium matte walnut		
1	FTS10.2460LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 60W, No Brkts	\$96.86	\$96.86
	LBU medium matte walnut		
	LBU medium matte walnut		
1	FTS10.2472LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts	\$119.19	\$119.19
	LBU medium matte walnut		
	LBU medium matte walnut		

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Qty	Product	Sell Price	
		Unit	Extended
1	FV2D2.S2AFS Square Open Support Leg,for Sq-Edge Surface, 12"D Shared,Fxd Hght,Shared MS metallic silver	\$64.96	\$64.96
1	FV43H.WM2254LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 54W KA keyed alike 98 studio white LBU medium matte walnut	\$475.31	\$475.31
1	FV43H.WM2260LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 60W KA keyed alike 98 studio white LBU medium matte walnut	\$556.22	\$556.22
4	FV689.P Support Leg,Post MS metallic silver	\$46.98	\$187.92
1	FV696.39 Stiffener, 38 5/8W	\$21.17	\$21.17
1	FV980.WM2954R Tackboard,wall mntd,Tckble Fabric,Hrzntl 28 1/2H 54W 1LM04 loom salt and pepper	\$168.49	\$168.49
1	FV980.WM2960R Tackboard,wall mntd,Tckble Fabric,Hrzntl 28 1/2H 60W 1LM04 loom salt and pepper	\$172.26	\$172.26
1	G6160.BB Twist LED Task Light,Starter unit,Brkt Att	\$153.70	\$153.70
1	G6160.CB Twist LED Task Light,Add-on unit,Brkt Att	\$110.49	\$110.49
1	LK14D.24BBF Ped Bar Pull,Surface Att 24D,Ptd Mtl Frnt,B/B/F SB full-extension ball-bearing SS smooth paint on smooth steel 98 studio white KA keyed alike MS metallic silver 2F 27 1/4" high (raised height) 3M drawer divider in one box drawer, pencil tray in one box drawer, 2 file converters in file drawer	\$233.31	\$233.31
2	LK20D.301 Lat File,Bar Pull Freestd,Ptd Mtl Frnt, 2 Dwr Raised Hgt 30W	\$442.86	\$885.72

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Qty	Product	Sell Price	
		Unit	Extended
	SS smooth paint on smooth steel		
	98 studio white		
	KA keyed alike		
	MS metallic silver		
	CB counterweight (recommended)		
	1R front-to-back filing rail		
1	MSPL029209 Sort module with 30 shelves and 6" riser. 3/4" Side panels for maximum slot width. 29.5" w x 14" d x 32" h	\$968.75	\$968.75
	Finish Wilsonart Frosty White		
	Quote # 66358		
1	Y1423.AA10 Logic C1000 Univ Clamp Mount Dist,2 Simplex Recep,2 Pwr USB,Pwr Cord w/Plug End,10' Cord/Conduit	\$216.04	\$216.04
	MS metallic silver		
2	Y91171.CM Flo Sngle-Screen Monitor Arm Support,Surf Clamp	\$172.04	\$344.08
	OI silver		
Subtotal for MARSHA			\$7,386.66

SUE

5	1B2JK7- Lock Plug and Key,Chrome UM Series	\$0.00	\$0.00
	241 key number 241		
2	A1000.1 Wall Strip Hardware Kit	\$6.09	\$12.18
1	A1000.2 Wall Start Hardware Kit	\$6.09	\$6.09
1	DU6ACS.3072LE Renew Rect Tbl, C-Foot,Sq-Edge,Lam Top/Thermo Edge,Elec Std Range, 30D 72W	\$1,074.46	\$1,074.46
	NNP no power access		
	SRM digital read out with memory		
	LBU medium matte walnut		
	LBU medium matte walnut		
	MS metallic silver leg with metallic silver foot		
	PSC simple cable		
	NNN no cutout		
	57 glides		
1	FLC152SFH Cosm Work Chair, Mid Back Hgt, Std Hgt Range, Self Adj Tilt, Fixed Seat Depth, Hgt Adj Arms	\$693.25	\$693.25
	G1 graphite		
	G1 graphite		
	G1 graphite		
	OC 2 1/2 inch, medium roll resistance, hard floor or carpet, quiet roll technology		
	BK black		
	84501 suspension material graphite		
1	FT110.4230J Frame,Base Covers, Pwr/Data knockouts 42H 30W	\$63.22	\$63.22

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Qty	Product	Sell Price	
		Unit	Extended
	98 studio white		
2	FT110.4248J Frame,Base Covers, Pwr/Data knockouts 42H 48W	\$76.27	\$152.54
	98 studio white		
1	FT112.30AP Frame Top Cap,Standard Ptd 30W	\$9.57	\$9.57
	98 studio white		
2	FT112.48AP Frame Top Cap,Standard Ptd 48W	\$13.05	\$26.10
	98 studio white		
1	FT121.246 Conn 90,Universal,2way,90 deg-for 46H frames and lower	\$18.27	\$18.27
1	FT123.242BP Conn Cover 90-Deg, 2 Sides Covered,Base Cover Ptd 42H	\$16.53	\$16.53
	98 studio white		
1	FT126.2AP Top Cap, Conn 90-Deg, Connects-2 Frame Top Caps, 90-Deg Ptd	\$9.28	\$9.28
	98 studio white		
1	FT128.42 Connection Hardware, Frame-to-Frame 42H	\$7.25	\$7.25
1	FT160.42BP Finished End,Base Cover Ptd 42H	\$17.40	\$17.40
	98 studio white		
2	FT170.3030P Lower Tile, Pntd 30H 30W	\$30.45	\$60.90
	98 studio white		
	98 studio white		
4	FT170.3048P Lower Tile, Pntd 30H 48W	\$37.12	\$148.48
	98 studio white		
	98 studio white		
2	FT181.0730T Upper Tile, Tackable Fabric 07H 30W	\$22.33	\$44.66
	98 studio white		
	1LM04 loom salt and pepper		
4	FT181.0748T Upper Tile, Tackable Fabric 07H 48W	\$26.10	\$104.40
	98 studio white		
	1LM04 loom salt and pepper		
1	FT190.42 Wall Start 42H	\$19.72	\$19.72

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Qty	Product	Sell Price	
		Unit	Extended
1	FT199. Cable Management Trough	\$20.59	\$20.59
1	FT29B.1 Surface Ganging Bracket,single	\$6.67	\$6.67
1	FT29B.2 Surface Ganging Bracket,pair	\$12.76	\$12.76
1	FTS10.2454LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 54W, No Brkts LBU medium matte walnut LBU medium matte walnut	\$87.87	\$87.87
1	FTS10.2460LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 60W, No Brkts LBU medium matte walnut LBU medium matte walnut	\$96.86	\$96.86
1	FTS10.2472LS Rectangular Surface,Sq-Edge, Lam Top/Thermo Edge, 24D 72W, No Brkts LBU medium matte walnut LBU medium matte walnut	\$119.19	\$119.19
1	FV2D2.S2AFS Square Open Support Leg,for Sq-Edge Surface, 12"D Shared,Fxd Hght,Shared MS metallic silver	\$64.96	\$64.96
1	FV43H.WM2254LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 54W KA keyed alike 98 studio white LBU medium matte walnut	\$475.31	\$475.31
1	FV43H.WM2260LWTL Ovhd Stg Cab, Hinged Doors, Wall Mount, Lam Case/Doors, Finished Case Top, Lock, 22H 60W KA keyed alike 98 studio white LBU medium matte walnut	\$556.22	\$556.22
4	FV689.P Support Leg,Post MS metallic silver	\$46.98	\$187.92
1	FV696.39 Stiffener, 38 5/8W	\$21.17	\$21.17
1	FV980.WM2954R Tackboard,wall mntd,Tckble Fabric,Hrzntl 28 1/2H 54W 1LM04 loom salt and pepper	\$168.49	\$168.49

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Qty	Product	Sell Price	
		Unit	Extended
1	FV980.WM2960R Tackboard, wall mntd, Tckble Fabric, Hrzntl 28 1/2H 60W 1LM04 loom salt and pepper	\$172.26	\$172.26
1	G6160.BB Twist LED Task Light, Starter unit, Brkt Att	\$153.70	\$153.70
1	G6160.CB Twist LED Task Light, Add-on unit, Brkt Att	\$110.49	\$110.49
1	LK14D.24BBF Ped Bar Pull, Surface Att 24D, Ptd Mtl Frnt, B/B/F SB full-extension ball-bearing SS smooth paint on smooth steel 98 studio white KA keyed alike MS metallic silver 2F 27 1/4" high (raised height) 3M drawer divider in one box drawer, pencil tray in one box drawer, 2 file converters in file drawer	\$233.31	\$233.31
2	LK20D.301 Lat File, Bar Pull Freestd, Ptd Mtl Frnt, 2 Dwr Raised Hgt 30W SS smooth paint on smooth steel 98 studio white KA keyed alike MS metallic silver CB counterweight (recommended) 1R front-to-back filing rail	\$442.86	\$885.72
1	MSPL029209 Sort module with 30 shelves and 6" riser. 3/4" Side panels for maximum slot width. 29.5" w x 14" d x 32" h Finish Wilsonart Frosty White Quote # 66358	\$968.75	\$968.75
1	Y1423.AA10 Logic C1000 Univ Clamp Mount Dist, 2 Simplex Recep, 2 Pwr USB, Pwr Cord w/Plug End, 10' Cord/Conduit MS metallic silver	\$216.04	\$216.04
2	Y91171.CM Flo Sngle-Screen Monitor Arm Support, Surf Clamp OI silver	\$172.04	\$344.08
Subtotal for SUE			\$7,386.66

X-SERVICES

1	Design Design Services	\$1,920.00	\$1,920.00
1	Freight Chg Freight Charges - Hamilton Quote # 66358	\$265.00	\$265.00

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Qty	Product	Sell Price	
		Unit	Extended
1	Install Installation Services	\$2,835.00	\$2,835.00

Subtotal for X-SERVICES	\$5,020.00
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<i>Total Sell:</i>	\$41,886.06
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Total:	\$41,886.06
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Authorized Signature: _____ Date: _____

*** A purchase order or approved signature is required to process this order for the above products and services. The products are manufactured per your specifications and are NOT REFUNDABLE. All applicable sales tax will apply.

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: PW Director

ACTION: Motion

SYNOPSIS: Due to the resignation of Nick Nissen, I am asking the Council to confirm my appointment of Eldon Downs to the position of PW Director. I will have additional items to discuss with the Council on Monday, including a starting salary recommendation.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

K. Reports-Received/File



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Jamie A. Hampton, Mayor

Council:

**Eric Roudabush
Scott Rose
Tom Wieseler
Stephanie West
Deb Herrmann**

AUGUST 2020
POLICE REPORT

Vehicle Collisions

There were 4 reported collisions in August. The first collision occurred in the 100 block of 1st Street West. This collision occurred when a vehicle was backing out of a parking space, while a vehicle was travelling east on 1st Street, colliding with the vehicle. Damage was estimated at \$2,500 and no injuries were reported. The second collision occurred at Ink Rd & Hwy 1. This collision occurred as three vehicles were northbound on Hwy 1 from Ink Rd. As they approached the entrance of the Colonial Estates Mobile Home Park, two vehicles proceeded to attempt to pass a vehicle. After the first vehicle passed, the driver of the passed vehicle began to make a left turn into the trailer court while the third vehicle was in the process of passing them, causing the passing vehicle to swerve and enter the ditch and collide with a tree. Damage was estimated at \$3,500.00 and no injuries were reported. The third collision occurred in the 300 blk of 7th Street NE when an unknown vehicle and driver backed into a vehicle parked in the street and left without reporting. Damage to the vehicle was estimated at \$800.00. The fourth collision occurred in the 500 blk of 1st Street West, when a vehicle travelling west on 1st Street failed to ensure clear distance from a parked vehicle, sideswiping the legally parked vehicle, causing an estimated \$10,000.00 in damage. No injuries were reported.

Incidents/Arrest

There were 21 reported incidents in August. Reports included: Fraud, sexual abuse, assault-domestic abuse (x2), welfare check-DOA, hit and run, trespassing (x2), theft (x4), assault, domestic disturbance-non arrest, OWI 3rd offense, interference with official acts, possess drug paraphernalia, missing person, driving while barred, suspicious activity, burglary, stolen vehicle, and registration violation.

There were 5 arrests reported in August. Arrest include: OWI, driving while suspended/revoked/barred (x2), theft of motor vehicle, and assault-domestic abuse.

K-9 Report

Monster had 3 deployments in August. Additionally, Monster and Officer Moel attended K9 training in Chariton.

Community Service/Training/Misc.:

- Chief Shannon continued to meet with Cornell and MVCSD staff regarding COVID-19 response and preparedness for the beginning of classes.
- Assisted City Staff, City of Lisbon, EMA, Fire and EMS with Derecho response and clean-up; Participated in daily briefings regarding the Derecho response.



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- Assisted with Eagle Scout project pouring of the sidewalk and flag display at the MVPD.
- Continue working with Lisbon on possible combined police services.

GTSB:

During August Officers worked 12.5 hours of STEP. During the enforcement officers contact 1 suspended/revoked driver, 2 registration violations, 4 speed violations, 1 no insurance violations. Officers participated in the Labor Day STEP project. Pre-event seatbelt study was conducted where 121 drivers/front passengers were observed with 114 wearing shoulder belts for a 94% usage rate.

LISBON (28E Contracted Services):

Per the 28E agreement our department provided the following police services to Lisbon in August 2020:

- Patrol: 5,510 minutes
- Calls for service: 770 minutes (26 calls for service)
- Administrative Time: 295 minutes

Total time for August 2020: 6,585 minutes = 109.75 hrs. x \$40/hr. = Total: \$4,390.00.

Respectfully Submitted,

Chief of Police



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Public Works Report 9/21/20

ROW Maintenance

Crews worked tirelessly on the Derecho clean up after the storm. Crews are continuing to work on clean up around town. The skid loader is currently going out per work request forms. The rain hasn't allowed the chipper to get around town fully. The chipper was able to start making a pass last week. It is a little more difficult as we are currently short staffed.

Site Work

Part of leaf removal is stock piling leaves and allowing them to decompose. After turning the piles and allowing them to process, we are then able to take the decomposed leaves and turn them into compost for the residents. Part of this process is using a trommel screen to pull out the stuff that hasn't fully composted and set that aside to further compost. The screened product becomes the product we will allow the residents to take for free. If contractors want this product, we will sell it to them.

Last month we had a screen rented that allowed us to screen the compost and get a better finish product. The screen rental was \$6000.00 dollars for one month. We weren't sure how long the process would take as this was our first attempt at screening compost. I had reached out to a local contractor that would have screened the product for us at a cost of \$400 dollars an hour. I estimated it would have taken the contractor about a week to complete. We saved money doing this inhouse and this wouldn't have been possible without the purchase of the wheel loader. A bonus to the rental unit was screening our wood chips to a much better chip product as well.

Parks

The parks still need attention from our staff due to Derecho and they will get to them soon.

Soccer and Flag Football will be happening in Elliott Park along with Bryant Park. We will attempt to have minimal disruption this year as we will be having wood debris ground in the park on the 22nd.



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Construction Projects

The LBC trail has begun. Storm pipe has been installed dirt work is being completed.

The South Alley project has also begun. Concrete removals and storm pipe work is in process. Letters went out to all business prior to construction. Thanks to Joe Jennison for getting those distributed.

Nature Park is awaiting the light poles.



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Parks and Recreation Department
Directors Report
August 15 – September 15

Parks

- ***Thank you to Public Works staff for all of their cleanup efforts.***
- ***We are still assessing the damage. As you can imagine the tree damage in the parks is immense.***

Sports

- ***Fall Flag Football has 10 teams playing this fall totaling 90 kids. Lisbon will join us in the 3rd-4th grade division as they have one team to join. They also have one 5th-6th Graders who will be joining our program.***
- ***Fall Soccer has 15 teams and 150 kids enrolled.***
- ***MV Park and Rec will not host a Punt Pass and Kick event this year due to COVID.***

Pool

- ***The Pool was pretty lucky in regard to damage. A few cuts and bruises along with one large umbrella losing the fight to the wind. For the most part the pool was spared.***

Misc

- ***The LBC did not sustain a lot of damage. About ¼ of the fence between our property and the Kutcher's was damaged. We also lost quite a few trees, which we will have to replace as acts of god are not covered under the warranty.***

L. Discussion Items (No Action)

AGENDA ITEM # N - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 21, 2020

AGENDA ITEM: Tree Damage

ACTION: None

SYNOPSIS: The City was able to bring a certified arborist in to review the damaged right of way trees. Staff is awaiting a full damage assessment, but we will be able to share some initial details with the Council on Monday.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/17/20

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
September 21, 2020**

- Staff has begun the process of working through FEMA paperwork for both the Covid and derecho disaster declarations.
- Goal setting questionnaires were sent to the City Council and department heads last week. Answers will need to be submitted by October 1, 2020.
- I will be meeting with representatives from CDG in the coming weeks regarding hotel/motel tax reductions and additional budget issues tied to Covid.